Australian Institute of Science and Technology
Sea English Academy International Pty. Ltd.
RTO Code: 30645 CRICOS Provider Code: 03677G
ABN: 13 103 369 151 ACN: 103 369 151
Suite 1, Level 6, 341 Queen Street Melbourne VIC 3000
Ph: +61 461543335
www.aist.edu.au
info@aist.edu.au

SA-FM-16 Internal Course Transfer Application Form

This form is to be completed by international students who wish to transfer to another course provided by AIST. The internal transfer is subject to a competitive selection process. Applicants must meet the course requirements. Your visa may be affected by your application to transfer so you should contact Department of Home Affairs to discuss any implications.

Student name:	Student ID:
Mobile:	Email:
Current Address:	

Current Course Details:

Course Code and Title:	
Expected Start Date:	Expected End Date:

Course you wish to transfer to:

Course Code and Title:	
Expected Start Date:	Expected End Date:

Please provide detailed reasons for transfer:

Declaration and signature

Please sign and return this form and your supporting documents to administration via studentservice@aist.edu.au or at reception on Level 2, 206-208 Liverpool Road Ashfield, NSW 2131 Australia.

I declare by signing this form that:

- ☐ The information provided by me is true and complete
- ☐ I understand the implications for my student visa
- ☐ I understand I still have to fulfil my obligations as a student to the current course until my application is approved
- ☐ I understand I have to clear my outstanding fees related to my current course according to AIST's Fees and Refund Policy and Procedures during the transfer process
- ☐ I understand my application is subject to a competitive selection process and my application may be rejected due to unavailability of seats, not meeting the entry requirements etc.

Signature:	Date: