



# Application to Defer, Suspend, Transfer, Cancel Enrolment Form

<b>Student Family Name</b>		<b>Student Given Name</b>	
<b>Date of Birth</b>		<b>Current Telephone Number</b>	Home: Mobile:
<b>Course</b>			
<b>Level</b>		<b>Date Submitted</b>	

I wish to change my studies from

<b>Date</b>
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## Reason for Discontinuation

	Defer my enrolment
	Suspend my enrolment
	Transfer to another provider
	Cancel my enrolment - need letter of release <input type="checkbox"/> Yes <input type="checkbox"/> No
	Leave of absence

**Other:**

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Please provide evidence to accompany your application if necessary.

**Note:** AIST must inform DHA about student visa holders who transfer, cease, defer or suspend studies

<b>Student Name</b>
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<b>Student Signature</b>
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<b>Date</b>	<b>Official Office Use only</b>	<b>Yes</b>	<b>No</b>
	CEO/Principal approval		
	Administration Manager change of status in PRISMS		
	Administration Manager notify DHA		
	Administration Manager alters manual student file		
	Administration Manager alters attendance sheet		
	Administration Manager alters results roll		